

Payment Schedule

For reservations made in the same calendar year:

A signed contract and \$250.00 nonrefundable deposit is due when your reservation is made in order to hold your date. This deposit is part of the total rental fee.

A second deposit of 50% of the total event cost is due within two weeks in order to continue to hold your date.

For all reservations:

The remaining balance and final headcount are due 7 days prior to the day of your event. Nonpayment will result in the forfeiture of your entire down payment and use of our property.

Any changes made by the client must be confirmed no less than one week prior to the event and a revised contract will be signed.

YOUR PAYMENT SCHEDULE (for reservations made same calendar year as Event)

Client _____

Date of Event _____

Initial Meeting Date _____

Reservation Date (within 2 Weeks) _____ (Signed contract & \$250.00)

Two Weeks Later - Date _____ (50% of your Total Event Cost Due) \$ _____

7 Days prior to Event – Date _____ (Remaining Balance) \$ _____

Payments to be made to: **Sandy River Alpacas, LLC.**

We accept cash, approved checks, money orders, Credit and debit cards.

Cancellation Policy

*More than 120 days prior to event date, 50% refund (minus all nonrefundable deposits).

*More than 90 days prior to event date, 25% refund (minus all nonrefundable deposits).

*More than 60 days prior to event date, 10% refund (minus all nonrefundable deposits).

*59 days or less, no refund will be issued.

Client Signature

Date